



CHENNAI METROPOLITAN WATER SUPPLY AND SEWERAGE BOARD

CIRCULAR

Proc.No:CMWSSB/ Co-ordn. /Special /004/ 2023

Dt. 25.01.2024

Sub: CMWSSB – Execution of Projects – Submission of “As constructed drawings” - instructions - Reg.

It is also commonly noticed that the ‘as constructed’ drawing particulars are not available for the terminated works which reflects poor procedure in executing long term WSS/UGSS works. As a result for the terminated works it is often said the exact location of the Pipes, machine holes etc., couldn’t be identified.

Hence, it is instructed that the concerned Project CE/SE/EE should ensure the submission of soft/hard copies of the existing drawings to the Co-ordination wing for all the completed projects/ongoing projects on or before **10.02.2024**.

Engineering Director is hereby directed to submit a report in this regard.

Further, as and when payments are made to the Contractor on completion of prominent milestones for the completed works the project EEs/AEEs/AEs shall update the ‘as constructed’ drawings for the ongoing works and the bill has to be passed only with a certificate that the ‘as constructed’ drawings have been updated and submitted till the date of bill passing and the copy furnished to the Co-ordination wing, failing which disciplinary action will be initiated against all the concerned Engineers.

The above instructions to be strictly complied with.

xxx sd/- 25.01.2024
Dr.T.G.VINAY I.A.S.,
MANAGING DIRECTOR

Copy to :

1. All CEs
2. All SEs (SEs to circulate to their project EEs)
3. Co-ordn. Wing to maintain the circular in a stock file
4. O/o.M.D, O/o. Exe. Dir, O/o.F.D, O/o.E.D.
5. Copy to I.T wing to upload the circular in CMWSSB website.