

**Finance/Cash/Cir/01/2024-25**

**02.05.2024.**

**CIRCULAR**

It is instructed to all the Area/Unit offices of the Board to submit the details of all the Bank accounts maintained by them including all the accounts closed, classified as inactive, dormant and active, in the format prescribed in the Annexure, immediately to submit the same to the Government.

Please find attached the Format in which the details are required to be submitted by all the Area/Unit offices of CMWSSB.

The details are to be communicated to Fin (cash) Dept vide e-mail id **cash.cmw@gmail.com**, on or before **07.05.2024**.

This may be treated as Most urgent.

**Sd/02.05.2024**

**CONTROLLER OF FINANCE**

  
25/5/24  
**DCOF- V**

Enclosure : Format

To: Area - 1,2,3,4,5,6,7,8,9,10,11,12,13,14 and 15

Regional Office -I & II, STP -N & S, QA wing, and RC.

H.O -Finance- Cash, Funds & B&C section.

Format-1 (Woundup & Ongoing) 2024

SI No	HQ/Region/District/Block Name	A/c no	A/c holder Name	Bank Name	Branch Name	Account status (Active/closed/Dormant/DEAR)	A/c type (Current/Savings/FD/Sweep/others)	31.03.2023 Bal. as reported to STF	Reported to STF		Subsequent from 01.04.2023 to 31.03.2024					Total Balance as on 31.03.2024 (n) = (f)-(g)- (h)-(i)-(j)-(k)- (l)-(m)	Future(w.e.f. from 01.04.2024 onwards)		Scheme Name	Sancton G.Os	Remarks (on Liabilities & Reason For Fund Transfer)
									Liability/ Expenditure Committed out of the 31.03.2023 balances	Remittance made out of the 31.03.2023 balances to Govt.	Funds received	Interest Accrued	Expenditure incurred from 01.04.2023 to 31.03.2024	Remittance after 01-04- 2023	Fund Transfer to any Other Scheme/b Bank Account		Liabilities or Expenditu re to be incurred	Remittanc e to be made to Govt.			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)			

\*\* Prepare and upload Separate sheets for Woundup schemes and ongoing Schemes